

The University of Iowa
PeopleSoft Financials System User Profile Access Request

After completion, mail or email scanned image as an attachment to the following based on role requested:

AM: LeAnn Meeks , Asset Management, 626 JB	INV: Jon Schlorholtz , Procurement Services, 3077-B SRF
APPO: Denise Hyche , Accounts Payable, 202 PCO	Leslie Bailey , Material Services, 0310 JCP
BCHST: Justin Rogers , Biochemistry, 4-321 BSB	Dan Felderman , Pharmacy, CC101 GH
BMRST: Kevin Knudtson , DNA Facility, 323 EMRB	IRLPC: David Frederick , Core Labs, 6240 RCP
CPHAR: Steve Slezak , College of Pharmacy, G20 PHAR	IRLPP: David Frederick , Core Labs, 6240 RCP
DBCBB: Michelle Smith , DeGowin Blood Center, C250 GH	SHLAK: Kevin Vanauken , Central Services/DM, HLA
DBCDC: Michelle Smith , DeGowin Blood Center, C250 GH	SHLIC: Kevin Singleman , Central Services/IC, HLI
DBCCHP: Beth Alden , Path-DeGowin Blood Center, C271 GH	UHOST: Dan Nugent , University Housing, 4141 B
DBCPS: Michelle Smith , DeGowin Blood Center, C250 GH	
DBCTB: Beth Alden , Path-DeGowin Blood Center, C271 GH	
DENST: Diana Kreiss , Dentistry, S112 DSB	
GENST: Carolyn Iles , General Stores, 118 MBSB	
GL: Carolyn Gritton , Accounting & Financial Reporting, 4 JH	

USER INFORMATION

HawkID and Name: _____ Date: _____

Dept & Campus Address _____ Phone: _____

Email address: _____@uiowa.edu **Univ ID:** _____

Signature of applicant: _____ (REQUIRED for new or changes)

Authorizing Signature by Dept / Functional Owner: _____ (REQUIRED)

New User Profile for HawkID: _____ **Effective Date:** _____

Role(s): _____ Or access similar to HawkID (user): _____

Delete User Profile for HawkID: _____ **Effective Date:** _____

Change/Update Role(s) for HawkID: _____ **Effective Date:** _____

Changes: _____

Set Up Information (Security Administrator Use Only)

User Preferences set: _____ Yes _____ No Primary Permission List: _____

Additional Information: _____

Security Administrator Signature: _____ Date: _____